



**INFORMATICS  
INSTITUTE OF  
TECHNOLOGY**

**WE ARE  
HIRING!**



## **TEACHER – ICT (SINHALA AND TAMIL MEDIUM)**

**FULL TIME – 02 POSITIONS**

### **DUTIES AND RESPONSIBILITIES**

- Deliver National Curriculums of ICT A/L, O/L, GIT and Grade 6-9.
- Conduct lectures while maintaining the quality of lesson delivery.
- Prepare documents & handle administration work related to the program.
- Maintain a good rapport with school authorities, staff members, students and parents.
- Assess and evaluate student's performance and take necessary actions to increase the performance of the students who with lower performance.
- Prepare and correct Test Papers, assignments homework etc.
- Attend parent- teacher meetings when requested by the school.
- Attend events, activities & meetings organized and conveyed by the management.
- Actively participate in marketing/promotional activities with the aim of increasing the brand awareness of the IIT school program.

### **EDUCATION AND EXPERIENCE**

- Bachelor's Degree or a professional qualification in ICT or a related field
- Experience in conducting classes in school, ICT O/L and A/L, Grades 6-9
- Experience in coordinating and handling administration work
- Computer literacy – Digitally savvy

### **OTHER SKILLS**

- Good interpersonal relationship
- Good communication skills – Verbal and written
- Good team player
- Good initiative/ creative skills
- Reliable and honest
- Creative and self-motivated  
Assertive

Email your resume with the details of two referees to [hr@iit.ac.lk](mailto:hr@iit.ac.lk) mentioning the position in the subject line.

